



Employment Application

It is the policy of Cline Fire to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability, or veteran status.

Applicant Information

_____ Full Name

_____ Social Security Number

_____ Home Address

_____ City/State/Zip

_____ Daytime Phone Number

_____ Driver's License (State/Number)

_____ Email Address

Emergency Contact

Who should be contacted if you are involved in an emergency?

_____ Contact Name

_____ Relationship to You

_____ Address

_____ City/State/Zip

_____ Phone Number

Cline Fire

_____ Position Applying For

_____ Number of Hours Desired

_____ Pay Rate Desired

_____ Who referred you to our company?

List any friends or relatives who work here.

Have you applied to our company previously?

_____ Yes _____ No

If yes, when?

Work

Are you at least 18 years old? _____ Yes _____ No

How will you get to work? _____ Drive myself _____ Other – explain: _____

If applicable, are you available to work overtime? _____ Yes _____ No

If you are offered employment, when would you be available to begin work? _____

If hired, are you able to submit proof that you are legally eligible for employment in the United State? _____ Yes _____ No

Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? _____ Yes _____ No

What reasonable accommodation(s), if any, would you request? _____

Skill Areas

Circle the number that corresponds to your ability in each particular skill area. (1 represents poor ability and 6 represents exceptional ability.)

Customer service	1	2	3	4	5	6
Verbal communication	1	2	3	4	5	6
Written communication	1	2	3	4	5	6
Computer usage (e.g., Word, Excel, Adobe)	1	2	3	4	5	6
Technology/Electronics	1	2	3	4	5	6
Mechanical	1	2	3	4	5	6
Electrical	1	2	3	4	5	6

Do you currently hold a license in any of these areas? Please check those that apply.

_____	Fire extinguishers	_____	Fire alarms
_____	Backflows	_____	Sprinklers
_____	Pre-engineered systems	_____	Engineered systems
_____	NICET		

Please list any other skills that may be useful for the job you are seeking.



Employment History

List all jobs (including self-employment and military service) you have held, beginning with your current or most recent. If additional space is needed, please attach additional paper.

Company Supervisor's Name

Beginning Date of Employment (month/year) Ending Date of Employment (month/year)

Company Address City/State/Zip

Title and Job Duties

Reason for Leaving

Company Supervisor's Name

Beginning Date of Employment (month/year) Ending Date of Employment (month/year)

Company Address City/State/Zip

Title and Job Duties

Reason for Leaving

Company Supervisor's Name

Beginning Date of Employment (month/year) Ending Date of Employment (month/year)

Company Address City/State/Zip

Title and Job Duties

Reason for Leaving

Education and Training

College/University Name and Location _____

Did you receive a degree? _____ No _____ Yes, please list: _____

High School Name and Location _____

Did you receive a diploma? _____ No _____ Yes

Other Training (e.g., graduate, technical) _____

Please indicate any current professional licenses or certifications that you hold:

Please indicate any awards, honors, special achievements you have received:

Military Service _____ No _____ Yes, branch: _____

References

List three non-relatives who would be willing to provide a professional reference for you.

Name

Relationship to You

Address

City/State/Zip

Phone

Name

Relationship to You

Address

City/State/Zip

Phone

Name

Relationship to You

Address

City/State/Zip

Phone



Additional Information

Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current or previous employer, including a non-compete.

Certification

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information is basis for rejection of my application or, if employment commences, immediate termination.

I authorize Cline Fire to contact former employers and educational organizations regarding my employment and education. I authorize my former and current employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of Cline Fire by its Owner, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the same right. Moreover, no agent, representative, or employee of Cline Fire, except in a specific written contract of employment signed on behalf of Cline Fire by its Owner, has the power to alter or vary the voluntary nature of the employment relationship.

Additionally, I understand and agree to the fact that employment at Cline Fire is subject to and conditioned upon a satisfactory (i) background check, (ii) drug screening test, (iii) driving record (when applicable to the position applied for or offered), and (iv) documentation indicating eligibility to work within the United States pursuant to The Immigration Reform and Control Act of 1986.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION, AND I UNDERSTAND AND AGREE TO ITS TERMS.

Applicant Signature

Date